

Final Community Notification Plan



Bayview Hunters Point San Francisco, California



August 17, 2001

**FINAL
COMMUNITY NOTIFICATION PLAN
FOR
BAYVIEW HUNTERS POINT

HUNTERS POINT SHIPYARD
SAN FRANCISCO, CALIFORNIA**

AUGUST 17, 2001

TC.0005.11153

**DEPARTMENT OF THE NAVY
Southwest Division
Naval Facilities Engineering Command
San Diego, California**

**Richard G. Mach Jr. Date
Navy BRAC Environmental Coordinator**

Acknowledgements

The Navy would like to thank the Bayview Hunters Point community members who have given a year of their time and effort to attend meetings and assist in the construction of the Community Notification Plan. Their hard work and dedication is greatly appreciated and proved instrumental in creating this integrated plan.

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Barbara Bushnell (*Restoration Advisory Board Member*)

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ABBREVIATIONS AND ACRONYMS

CNP	Community Notification Plan
HPS	Hunters Point Shipyard
ICP	Integrated Contingency Plan

1.0 PURPOSE AND SCOPE

This Community Notification Plan (CNP) was developed in a participatory process involving both the Navy and community representatives over the course of roughly nine months, in a series of Emergency Response Committee meetings. The purpose of this plan is not only to outline community notification procedures, but also to contribute to the ongoing trust-building process between the Navy and the Bayview Hunters Point Community.

The procedures in this plan will be activated during and/or following any incident at the Hunters Point Shipyard (HPS) that may cause general health and/or safety concerns to the community. This plan includes contact lists for Navy personnel, community representatives, regulatory agencies, government officials, and local media. The plan also establishes protocols for community responses and inquiries regarding an incident in order to establish effective “two-way” communication between the Navy and the community.

2.0 NOTIFICATION PROCESS

During and/or following an incident, the Navy will notify key community representatives, who will in turn disseminate information to the rest of the community. Community notification will be done via email, telephone, and/or fax, using the contact lists included in Appendix A, and will be performed by a Navy official likely to be either the Navy Public Affairs Officer or the Navy BRAC Environmental Coordinator. The contact lists provided in Appendix A, are divided into the following categories: community representative contacts (Table A-1), Navy contacts (Table A-2), regulatory agency contacts (Table A-3), City and elected officials (Table A-4), and local media contacts (Table A-5).

Notifications or information inquiries will be made according to the following rationale:

Flow of Information	Corresponding Contacts List in Appendix A
From the Navy to the community	Table A-1
From the community to the Navy	Table A-2
From the Navy to regulatory agencies	Table A-3
From the Navy to City and elected officials	Table A-4
From the Navy to local media	Table A-5

The contact lists provided in Appendix A will be updated with each revision of the document (see Section 5.0 for revision timeframes).

Once the Navy has notified community representatives per the above procedures, the representatives will then be responsible for the accurate and efficient dissemination of the information to the rest of the community.

3.0 NOTIFICATION TIMEFRAME

Notifications made to the community per this plan will be carried out within a maximum of 72 hours from occurrence and will fall into two categories.

1. Incidents, which may cause immediate or potential risks to the community, will be reported as soon as possible, but within 24 hours.
2. Incidents, which would be of general interest to the local community, but do not pose a risk to the community, will be reported as soon as possible, but within 72 hours.

For both categories of incidents, the Navy will make all possible attempts to disseminate a “general” summary of the situation as soon as possible, and will follow up with a more complete explanation of the incident within the timeframes listed above. This is intended to keep the community informed even in the early stages of an incident, regardless of its size, and to continue to build a level of trust between the Navy and the community.

4.0 INCIDENT CLASSIFICATION

Some examples of incidents which may pose an immediate or potential risk to the community are uncontrolled fires which generate smoke plumes, releases of hazardous substances (such as a chemical spills) into areas surrounding HPS, explosions, and any other incident which allows for the potential of site contaminants to migrate off HPS, and into the community.

Some examples of incidents which do not pose an immediate risk to the surrounding community (but may still be of concern to the community) are: discovery of new environmental contaminants during cleanup operations, small contained fires (which do not generate significant amounts of dust particulate and/or smoke), acts of vandalism on the base, general police and fire department responses to the base, and any other incident which may be of interest to the community.

The above classifications are provided as examples only, and the list is not all-inclusive.

5.0 COMMUNITY “FEEDBACK” TO NAVY

In order to establish an effective “two-way” communication system between the Navy and the community, this plan also accounts for community feedback. The community may report incidents to the Navy or request additional information by using the contacts listed in Table A-2. These contacts may also be used to request a meeting focusing on any issues which may be of immediate concern to the Navy.

6.0 REVISION AND TESTING OF THE CNP

This plan will be reviewed and revised by the Navy, at a minimum, on a yearly basis. During the review and revision, the following elements will be examined:

- Contact lists: contact information will be verified and revised as necessary
- Community representatives: community representatives will be added or deleted as appropriate
- Local media resources: new resources will be added, and outdated ones removed, as applicable

This plan will also be tested every four months and will consist of the Navy sending a test message through the community contact list. This will be done to check the efficiency of the process and the accuracy of the contact information, and to ensure that each person on the community representative list is still interested in receiving information.

APPENDIX A
CONTACT LISTS

Table A-1: Community Representative Contact List

Name	Affiliation	Telephone	Fax	Email
Aguirre, Ena	Community Issues Coalition	(415) 826-7006	Unavailable	Unavailable
Ansbro, Jim	Resident	(415) 822-0931	(415) 822-0931	jimansbro@hotmail.com
Billote, Julian	STAR	(415) 822-4324	Unavailable	Unavailable
Brown, Lynne	CBE	(415) 285-4628	(415) 285-8225	L_Brown123@hotmail.com
Browning, Sy	CAC	(415) 643-1400	(415) 643-1404	rpos@pacbell.net
Bushnell, Barbara	RAB member/ UCSF Medical Center	(415) 285-1313	(415) 285-1313	Barbara.Bushnell@clinlab.ucsfmedctr.org
Campbell, Maurice	Pacific News Service New California Media	(415) 468-8964	(415) 438-4935	mecsoft@pacbell.net
Davis, George	BVHP Multipurpose Senior Service	(415) 822-1444	(415) 822-5327	r_seniors@juno.com
Dejesus, Shirley	SF Public Housing and Westbrook Offices	(415) 206-7944	Unavailable	Unavailable
Evans, Patricia	DPH Maternal and Child Health Director	(415) 554-9686	Unavailable	Unavailable
Galared, Joe	ROSES	(415) 822-7179		
Green, Jewel	Hunters Point Tenants Association	(415) 282-3544	Unavailable	Unavailable
Green Michael	Housing Rights Committee	(415) 703-8644	(415) 703-8639	Michael_green@hotmail.com
Harrison, Marie	SFBV Housing	(415) 822-8126	Unavailable	editor@bayview.com
Hasegawa, Mitsuyo	JRM Associates	(415) 313-8071	Unavailable	jrmassociates@yahoo.com
Henderson, Ella	Aspen Apartments	(415) 648-1910	(415) 648-0944	Unavailable
HPS Artists	HPS Tenants			thepoint@best.com
Jackson, Cedric	One Stop	Unavailable	Unavailable	cedric_jackson@ci.sf.ca.us

Table A-1: Community Representative Contact List

Name	Affiliation	Telephone	Fax	Email
Jones, Calvin	Providence Baptist Church	(415) 641-8719	(415) 641-0775	pbcares@sirus.com
Jones, Dwayne	Young Community Developers	(415) 822-3491	(415) 822-4958	yed@pacbell.net
Lanza, Dana	Literacy for Environmental Justice	(415) 508-0575	(415) 508-0576	
Larkin, Millard	South East Community Facility Commission	(415) 643-5121	(415) 643-5212	alanique2001@yahoo.com
Manuel, J.R	JRM Associates	(415) 313-8071	Unavailable	jrmassociates@yahoo.com
Mason, Jesse	BVHP Advocates	(415) 671-2862	(415) 671-2863	bvhpadvocates@earthlink.net
Middleton, Julie	Hunters Point Youth Park	(415) 285-1415	(415) 285-4519	jtasby@hotmail.com
Ovando, Julie	Resident	(415) 822-4123	Unavailable	julie@bestratecalls.com
Paul, Don	Housing is a Human Right	(415) 982-8043	(415) 956-2346	don@irrerredo.net
Peterson, Dorothy	HP RAB Co-Chair	(415) 648-0661	(415) 648-0661	dotp@silcon.com
Pierce, Karen	HEAP	(415) 715-4009	(415) 715-4017	Karen_Pierce@dph.sf.ca.us
Pritcher, Rachael	BVHPS Health and Environment Resource Center	(415) 468-4372	(415) 468-6810	rachaelpritcher@yahoo.com
Ratcliff, Mary	Resident	(415) 671-0449	(415) 822-8971	editor@sfbayview.com
Rines, Melita	Resident	Unavailable	Unavailable	ericandmelita@aol.com

Table A-1: Community Representative Contact List

Name	Affiliation	Telephone	Fax	Email
Scott, John	BDI	(415) 671-2150	(415) 671-2156	humanres@busdevelopinc.com
Selmar, Cynthia	African American Health Initiative	(415) 554-2763	(415) 554-2861	Cynthia_Selmar@dph.sf.ca.us
Shirley, Christine	Arc Ecology	(415) 495-1786	(415) 495-1787	cshirley@pathlink.com
Smith, Ruben	Hunters Point Boys and Girls Club	(415) 822-7140	(415) 822-7140	Unavailable
Sumchai, Ahimsa	RAB member	(415) 835-4763	(510) 271-0901	asumchai@ecovote.org
Tisdell, Keith	Resident	(415) 822-6306	(415) 822-1339	Unavailable
Tompkins, Raymond	Coalition on the Environment	(415) 245-0909	(415) 333-2278	rtomp@aol.co
Townsel, Gina	Sojourner Truth Family Resource Center	(415) 920-0990	(415) 920-0994	gtownsel@pacbell.net
Wade-Thompson, Emily	George Washington Carver Academic Elementary School Principal	(415) 330-1540		
Williams, Andre	SF Enterprise	(415) 821-0170	Unavailable	andre_williams@ci.sf.ca.us

Table A-2: Navy Personnel Contact List				
Name	Affiliation	Telephone	Fax	Email
Chandler, Dee	Navy Public Affairs Officer-San Diego	(619) 532-2484	(619) 532-4927	ChandlerDA@efdswnavfac.navy.mil
DeMars, Dave	Navy Lead RPM	(619) 532-0912	(619) 532-0995	DeMarsDB@efdswnavfac.navy.mil
Fields, Tony	Federal Fire Chief (HPFD)	(415) 330-0580 (415) 330-0577/0579	(415) 330-9142	FieldsAW@efdswnavfac.navy.mil
Gough, Mike	Navy Field Office	(415) 743-4720 (office) (650) 333-4020 (cell) (415) 313-8194 (pager)	(415) 743-4700	GoughMJ@efdswnavfac.navy.mil
HPS Police Officer	Navy Caretaker	(415) 559-9848	Not Applicable	Not Applicable
Forman, Keith	Navy HPS BRAC Environmental Coordinator	(619) 532-0786	(619) 532-0780	formanks@efdswnavfac.navy.mil
Pinard, Tom	Navy Public Affairs Officer	(650) 244-2707	(650) 244-3050	PinardTC@efawestnavfac.navy.mil
Police/Fire Department	Activates both Federal and local.	911	Not Applicable	Not Applicable
Saunders, Lee	Navy Public Affairs Officer-San Diego	(619) 532-3100	(619) 532-4927	SaundersLH@efdswnavfac.navy.mil

Table A-3: Regulatory Agency Contact List

Name	Agency	Telephone	Fax	E-mail
Not applicable	California Department of Emergency Services (OES)	(800) 852-7550	Not Applicable	Not Applicable
Not applicable	U.S. Coast Guard	(510) 437-3073	Not Applicable	Not Applicable
Not applicable	National Response Center	(800) 424-8802	Not Applicable	Not Applicable
Brasaemle, Karla	Tech Law Inc	(415) 281-8730	(415) 281-8735	kbrasaemle@techlawinc.com
Guria, Peter	U.S. Environmental Protection Agency (EPA)	(415) 972-3043	(415) 947-3520	Guria.peter@epa.gov
Hughes, Eileen	California Department of Toxic Substances (DTSC)	(510) 540-3748	(510) 849-5285	ehughes@dtsc.ca.gov
Kao, Chein	California Department of Toxic Substances (DTSC)	(510) 540-3822	(510) 849-5285	Ckao@dtsc.ca.gov
Kay, Leo	U.S. Environmental Protection Agency	(415) 947-4303	(415) 947-3591	Kay.Leo@epa.gov
Lane, Jackie	U.S. Environmental Protection Agency	(415) 972-3236	(415) 972-3528	Lane.Jackie@epa.gov
Paxton, Kent	SF Office of Emergency Services	(415) 558-2790		
Rochette, Michael	California Regional Water Quality Control Board (RWQCB)	(510) 622-2411	(510) 622-2458	mbr@rb2.swrcb.ca.gov
Trombadore, Claire	U.S. Environmental Protection Agency	(415) 972-3013	(415) 947-3518	Trombadore.Claire@epamail.epa.gov
Yekta, Gino	CA Integrated Waste Management Board	(916) 341-6354	(916) 319-7166	gyekta@ciwmb.ca.gov
Work, Michael	U.S. Environmental Protection Agency	(415) 972-3024	(415) 947-3518	work.michael@epa.gov

Table A-4: City and Elected Officials Contact List

Name	Affiliation	Telephone	Fax	E-mail
Armstrong, Gaynell	SF Redevelopment Agency			gaynell_armstrong@ci.sf.ca.us
Bartholomew, Carolyn	Rep. Pelosi's Office, DC	(202) 225-4965	(202) 225-8259	carolyn.bartholomew@mail.house.gov
Bartholomew, June	SF Redevelopment Agency	(415) 749-2592	(415) 749-2590	June_Bartholomew@ci.sf.ca.us
Bhatia, Rajiv	SF Department of Public Health	(415) 252-3931	(415) 252-3818	rajiv_bhatia@dph.sf.ca.us
Blout, Jesse	SF Mayor's Office	(415) 554-6477	(415) 554-6018	Jesse_Blout@ci.sf.ca.us
Bradshaw, Don	Levine Fricke	(510) 652-4500	(510) 652-2246	don.bradshaw@lfr.com
Brownell, Amy	SF Department of Public Health	(415) 252-3967	(415) 252-3964	Amy_brownell@dph.sf.ca.us
Capobres, Don	SF Redevelopment Agency	(415) 749-2502	(415) 749-2585	don_capobres@ci.sf.ca.us
Cardar, Ellie	Rep. Burton's Office	(202) 225-2276	(202) 225-0016	Unavailable
Dodd, Catherine	Rep. Pelosi's Office	(415) 556-4862	(415) 861-1670	Catherine.Dodd@mail.house.gov
Fernandez, Troy	Gov. Davis' Office	(415) 703-2218	(415) 703-2803	Troy.Fernandez@gov.ca.gov
Getchell, Marcos	Shepard Mullin	(415) 744-2956	(415) 434-3947	mgetchell@smrh.com
Gibson, Andrew	Gov. Davis' Office	(415) 703-2218	(415) 703-2803	Andrew.Gibson@gov.ca.gov
Gregson, John	SF Public Utilities Commission (PUC)	(415) 695-7358	(415) 554-3181	jgregson@puc.sf.ca.us
He, Sarah	Sup. Maxwell's Office	(415) 554-7670	(415) 554-7674	Sarah_He@ci.sf.ca.us
Hocker, Bob	Shepard Mullin	(415) 774-2990	(415) 434-3947	rhocker@smrh.com
Holle, Shawn	SF Department of Public Health	(415) 445-2736		shawn_holle@dph.sf.ca.us
Jackson, Espanola	District 7 Democratic Club	(415) 467-0535	Unavailable	Unavailable
Jackson, P.	SF Police Department (Bayview)	(415) 671-2300	(415) 671-2345	Unavailable
Jones, Shirley	CAHEED	(415) 642-9886	9415) 642-9094	Unavailable

Table A-4: City and Elected Officials Contact List

Name	Affiliation	Telephone	Fax	E-mail
Lee, Richard	SF Department of Public Health	(415) 252-3992	(415) 252-3959	richard_lee@dph.sf.ca.us
Lee, Tommy	SF Public Utilities Commission (PUC)	(415) 558-5145	Unavailable	TLee@puc.sf.ca.us
Levison, Lara	Rep. Pelosi's Office, DC	(202) 225-4965	(202) 225-8259	Lara.Levison@mail.house.gov
MacDaniel, Betsy	Shepard Mullin	(415) 774-2956	(415) 434-3947	bmcdaniel@smrh.com
Maxwell, Sophie	SF City Supervisor	(415) 554-7670	(415) 554-7674	Sophie_Maxwell@ci.sf.ca.us
Migden, Carole	Assembly Woman	(415) 557-3000 (916) 319-2013	Unavailable	Carole.midgen@assembly.ca.gov
Moses, Toye	SE Community Facility Commission	(415) 821-1534	Unavailable	tmoses@puc.sf.ca.us
Mullinix, Steve	SF Public Utilities Commission (PUC)	(415) 544-8379	(415) 554-8371	steve_mullinnix@ci.sf.ca.us
Mundy, John	SF Public Utilities Commission (PUC)	(415) 695-7387	(415) 695-7377	jmundy@puc.sf.ca.us
Olson, Gregg	SF Public Utilities Commission (PUC)	Unavailable	(415) 554-3181	golson@puc.sf.ca.us
Ormsby, John	Senator Boxer's Office	(415) 403-0100	(415) 956-6701	john_ormsby@boxer.senate.gov
Petrie, Michael	Emergency Medical Services Agency	(415) 554-9972	(415) 241-0519	Michael_petrie@dph.sf.ca.us
Sandler, Rona	SF Office of Attorney	(415) 554-4690	(415) 554-4757	rona_sandler@ci.sf.ca.us
Selmar, Cynthia	SF Department of Public Health African American Health Initiative	(415) 554-2763	(415) 554-2861	Cynthia_Selmar@dph.sf.ca.us
Senders, Michele	Senator Feinstein's Office	(415) 393-0707	(415) 393-0710	michele_senders@feinstein.senate.gov
Smith, Ruben	Hunters Point Boys and Girls Club	(415) 822-7140	Unavailable	Unavailable
Stepp, Robert	SF Department of Public Health	Unavailable	Unavailable	robb_stepp@dph.sf.ca.us
Todd, Steve	SF Public Utilities Commission (PUC)	(415) 695-7368	(415) 695-7388	stodd@puc.sf.ca.us
Ward Doris	SF Assessors Office			doris_ward@ci.sf.ca.us

Table A-4: City and Elected Officials Contact List

Name	Affiliation	Telephone	Fax	E-mail
Warren, Elaine	SF Attorneys Office	(415) 554-4614	(415) 554-4757	elaine_warren@ci.sf.ca.us
Wells, Vickie	SF Department of Public Health	(415) 554-2797	(415) 554-2562	Vickie_wells@dph.sf.ca.us
Willis, Roy	Lennar	(415) 744-2948	(415) 434-3947	Rwillis2001@yahoo.com

Table A-5: Local Media Contact List	
LOCAL NEWSPAPERS	Bay View (News Director) 4908 Third Street San Francisco, CA 94124 (415) 671-0449 www.sfbayview.com
	The Sun Reporter (News Director) 1791 Bancroft Avenue San Francisco, CA 94124 (415) 671-1000 www.sunreporter.com
	The Independent (News Director) 1213 Evans Avenue San Francisco, CA 94123 (415) 826-1167 www.SFIndependent.com
	San Francisco Chronicle (News Director) 901 Mission Street San Francisco, CA 94103 (415) 777-7000 www.sfgate.com
LOCAL RADIO STATIONS	KFRC 610 AM (News Director) 500 Washington Street 2 nd Floor San Francisco, CA 94111 (415) 391-9970 (General)
	KGO 810 AM (News Director) 900 Front Street San Francisco, CA 94111 (415) 478-3810 (General)

	KCBS Dori Culver 865 Battery Street 3 rd Floor San Francisco, CA 94111 (415) 765-4074 (415) 765-4000 (General)
	KPFA 94.1 FM Max Pringle 1929 Martin Luther King Jr. Way Berkely, CA 94704 (510) 848-6767 X699 (510) 848-6767 (General)
	KSFO 560 AM Bill McGee 900 Front street San Francisco, CA 94111 (415) 954-8686 (415) 808-5600 (General)
	KQED 88.5 FM Lisa Mudd 2601 Mariposa Street San Francisco, CA 94110 (415) 553-2361 (415) 864-2000 (General)
	KPOO 89.5 FM (News Director) 1329 Divisidero San Francisco, CA 94115 (415) 346-5373 (General)
	National Wire Services Karen Gaudette (415) 621-7432

LOCAL TELEVISION STATIONS	KTVU Channel 2 Christina Gastelu 2 Jack London Square Oakland, CA 94607 (510) 874-0242 (510) 834-1212 (General)
	KPIX Channel 5 Manny Ramos 855 Battery Street San Francisco, CA 94111 (415) 765-8641 (415) 362-5550
	KDTV (Spanish) Nancy 1530 Oakland Road #150 San Jose, CA 95112 (415) 538-8801 (408) 436-6314 (General)
	KGO Channel 7 Bill McGee 900 Front Street San Francisco, CA 94111 (415) 954-7321 (415) 478-3810 (General)
	KICU Channel 36 (News Director) 2102 Commerce Drive San Jose, CA 95131 (408) 953-3636
HPS RAB WEBSITE	http://www.efds.w.navy.mil/Environmental/RAB.htm